

Minutes of the Hays Public Library (HPL) Board Meeting

November 12, 2025

The meeting was called to order at 4:00 p.m. by Amy Feauto, Chair.

Present Board Members	Amy Feauto Shelley Bryant Emily Roth Shane Smith Brandon Hines, Director	Patti Park Joe Lohmeyer – arrived at 5:11 p.m. Mary Toepfer – arrived at 4:32 p.m. Sandy Jacobs
Absent Board Members	None	
Guests	Chris Sook, Jeter Law Firm	
Presentation	None	
Public Comment	Limit to 3 minutes per person, 30 minutes total. Two individuals spoke Kelly Ancar and Kelly Blanchett. Public comment ended at 4:09 p.m.	
Communication		
Executive Session	It was moved and seconded (Bryant/Roth) to go into executive session for 30 minutes at 4:10 p.m. for consultation deemed attorney client privilege with attorney Chris Sook to include the Library Director. Motion passed unanimously. It was moved and seconded (Jacobs/Bryant) to extend executive session for 10 minutes for consultation deemed attorney client privilege with attorney Chris Sook to include the Library Director. Motion passed unanimously. Executive session ended at 4:51 p.m.	
Consent Agenda	It was moved and seconded (Jacobs/Toepfer) to accept the October 15, 2025, board meeting minutes, October 2025 bills and financial reports, and the department reports and statistics as presented. Motion passed unanimously.	
Director's Report	Included in packet.	
Unfinished Business	a. AI Policy. Presented by Brandon Hines (action). It was moved and seconded (Smith/Bryant) to approve the AI policy as presented. Motion passed unanimously. b. Director Evaluation. i. It was moved and seconded (Smith/Toepfer) to go into executive Session for 10 minutes at 5:03 p.m. to discuss nonelected personnel to include the board members and attorney, Chris Sook. Motion passed unanimously. It was moved and seconded (Smith/Jacobs) to extend executive session for 10 minutes to discuss nonelected personnel to include the board members and attorney, Chris Sook. Motion passed unanimously. Executive session ended. iii. To was moved and seconded (Jacobs/Smith) to go into executive Session for 10 minutes at 5:24 p.m. to discuss nonelected personnel to include the Library Director and attorney, Chris Sook. Motion passed unanimously. Executive session ended. iv. It was moved and seconded (Bryant/Smith) to approve the compensation package of a 3.5% raise, continuation of insurance benefits package, and 40-hour one-time PTO bonus, effective immediately and to be used by December 31, 2026. Motion passed unanimously.	

New Business

- a. Reconsideration Policy. Presented by Brandon Hines (action). The changes noted are to provide clarification to the policy. It was moved and seconded (Bryant/Smith) to approve the changes as presented. Motion passed unanimously.
- b. Display Policy. Presented by Brandon Hines (discussion). Information on developing a display policy was provided.
- c. Certificate of Deposit. Presented by Brandon Hines (action). It was moved and seconded (Jacobs/Toepfer) to authorize Patti Park, HPL treasurer, to renew or move to a higher rate elsewhere the certificate of deposit for an amount not to exceed \$1,200,000 at a term no more than one year. Motion passed unanimously.
- d. 2026 Library Closings. Presented by Brandon Hines (action). It was moved and seconded (Toepfer/Park) to approve the presented 2026 Hays Public Library closing dates. Motion passed unanimously.
- e. 2026 Board Meeting Schedule. Presented by Brandon Hines (action). It was moved and seconded (Toepfer/Park) to approve the presented 2026 Hays Public Library board meeting dates. Motion passed unanimously.

Board Open Discussion

Amy congratulated Emily and the Foundation on a successful Wine and Cheese event.

The meeting was adjourned by Chair, Amy Feauto at 5:53 p.m.

The next meeting will be Wednesday, November 17, 2025, at 4:00 p.m. in the Schmidt Gallery at the Hays Public Library.

Respectfully submitted by Shelley Bryant, Secretary 11/14/2025.