

Objections to Books or Materials

In the event a patron objects to the existence of a library material in the collection, the following procedure is followed:

1. The Director will listen to the patron's concerns. The patron should be provided with the *Material Selection and Intellectual Freedom* policy.
2. If after discussion with the library Director the patron is still concerned about library material, the patron is requested to complete a "Citizen's Request for Reconsideration of a Library Material" form.
3. The Director will establish a committee of staff members to review and make a recommendation as to the disposition of the material. The Director reviews the material in question, as well as its critical reviews.
4. The Director makes a decision regarding the disposition of the item.
5. An appeal of the Director's decision may be presented in writing to the Board of Directors who may, at its discretion, review the Director's decision.

A Citizen's Request for Reconsideration of a Library Material may only be submitted by residents of Ellis County.

A person may only have four Citizen's Request for Reconsideration of Library Material requests active at a time.

An item reviewed through the reconsideration process is not eligible for review again until five years after the date the review is completed.

Due to the nature of a consortium and digital collections, content on Sunflower eLibrary (Libby) cannot be reconsidered if it was purchased and shared by another library. Content on other online resources may also be ineligible for reconsideration depending on how the library subscribes to content on each online resource.

Citizen's Request for Reconsideration of a Resource

Please complete this form and submit it to the Director by emailing to director@hayslibrary.org or by submitting the form in person.

Title: _____ Format: _____

Author/Presenter: _____ Publisher (if known): _____

Request Initiated By: _____ Phone #: _____

Address: _____

City: _____ State: _____ Zip: _____

Complainant Represents:

☐ Themselves ☐ Organization

Name of Organization/Group (if applicable): _____

1. To what in the resource do you object? Please specify and cite pages.

2. What do you feel might be the result of being exposed to this resource?

3. For what age group would you recommend this resource?

4. Is there anything good about this resource?

5. Did you read/view the entire resource? _____ If no, what parts did you read?

6. Are you aware of the judgment of this resource by critics?

7. What do you believe is the theme of this resource?

8. What would you like your library to do about this resource?

9. In its place, what resource of equal literary quality would you recommend that would convey as valuable a picture and perspective of our civilization?

Signature of Complainant: _____