

Minutes of the Hays Public Library (HPL) Board Meeting

September 17, 2025

The meeting was called to order at 4:00 p.m. by Amy Feauto, Chair.

Present Board Members	Amy Feauto Shelley Bryant Emily Roth Shane Smith Brandon Hines, Director	Patti Park (Zoom) Joe Lohmeyer Mary Toepfer Sandy Jacobs (Zoom)
Absent Board Members	None	
Guests	Katie McCall, Business Manager Jessica Shields, Adult Services Librarian	
Presentation	Jessica Shields, Adult Services Librarian – HPL Volunteer Program.	
Public Comment	None	
Consent Agenda	It was moved and seconded (Toepfer/Roth) to accept the August 13, 2025, board meeting minutes, August 2025 bills and financial reports, and the department reports and statistics as presented. Motion passed unanimously.	
Director's Report	Included in packet.	
Unfinished Business	a. Acknowledgement of Annual Board Continuing Education. Presented by Brandon Hines (action). It was moved and seconded (Jacobs/Smith) to acknowledge and approve the boards continued education training. b. State Library Regulations. Presented by Brandon Hines (discussion). Provided information on the regulations.	
New Business	a. Volunteer Policy. Presented by Jessica Shield, Adult Services Coordinator (action). It was moved and seconded (Smith/Jacobs) to approve the changes to the Volunteer policy as presented. b. AI Policy. Presented by Brandon Hines (discussion). Discussion was held on the need for an AI policy. c. Director Evaluation. Presented by Katie McCall (discussion). Review of the process for the director's evaluation.	
Board Open Discussion	None	

The meeting was adjourned by Chair, Amy Feauto at 5:00 p.m.

The next meeting will be Wednesday, October 15, 2025, at 4:00 p.m. in the Schmidt Gallery at the Hays Public Library.

Respectfully submitted by Shelley Bryant, Secretary 09/17/2025.