

Minutes of the Hays Public Library (HPL) Board Meeting

November 13, 2019

The meeting was called to order at 4:00 pm by Katherine Wolfe, Chair.

Present Board Members	Amy Feauto Katherine Wolfe Brandon Hines, Director Mary Toepfer	Patti Park Stacey Smith Henry Schwaller
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Absent Board Members	David Goodlett	Shelley Bryant
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Guests	Katie McCall	Holly Ray
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Public Comment	None
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Presentation	Holly Ray, newly hired Outreach Coordinator, introduced herself to the Board and offered her goals and insight for her position at the HPL.
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Consent Agenda	It was moved and seconded (Schwaller/Toepfer) to approve the October 9, 2019 minutes, the October Bills and Financial Reports, and Department Reports and Statistics as presented. The motion passed unanimously with no discussion.
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Director's Report	Included in packet
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Unfinished Business	a: Remodel Update (discussion). Presented by Brandon Hines. A slide show presentation and rendering of the HPL remodel was gone over by Brandon for the Board.
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New Business

a. Internet Policy (action). Presented by Brandon Hines. After discussion, it was moved and seconded (Schwaller/Park) to renew the current HPL internet policy as presented with no changes. Motion passed unanimously.

b. HVAC Repairs/HPL Purchasing Policy (action). Presented by Brandon Hines. After discussion, it was moved and seconded (Schwaller/Toepfer) to increase the director's spending allowance without Board's approval from \$5000 to \$15000, to include a monthly report on purchases. Motion passed unanimously.

c. Executive Session (action). Presented by Katie Wolfe. It was moved and seconded (Schwaller/Feauto) at 4:52 pm for the Board to move into executive session for a period no longer than 30 minutes to discuss personnel matters. Motion passed unanimously. The Board exited executive session at 5:18 pm with no action taken.

It was moved and seconded (Schwaller/Toepfer) to approve a 3% increase in salary for Director, Brandon Hines for 2020. Motion passed unanimously.

Open Board Discussion

Henry Schwaller extended an invitation to the Board for a JFK author presentation on Nov 20, 2019, 7 pm at the former Kennedy Middle School. Please see Henry for tickets.

The meeting was adjourned at 5:21 pm by Chair, Katherine Wolfe.

Next meeting will be December 11, 2019, 4 pm in the Hays Public Library.

Respectfully submitted by Amy Feauto, Secretary 11-14-19