

Minutes of the Hays Public Library (HPL) Board Meeting

January 10, 2018

The meeting was called to order at 4:00 pm by Katherine Wolfe, Chair.

Present Board Members	Amy Feauto Patti Park James Meier Mary Toepfer Katherine Wolfe David Goodlett Marissa Lamer, Acting Director	
Absent Board Members	Stacey Smith	Jennifer Hallam
Guests	Dustin Key Samantha Gill Patty Rohr	Juno Ogle, Hays Daily Vera Haynes
Public Comment	It was moved and seconded (Goodlett/Park) to move into Executive Session for 10 minutes for personnel matters.	
Bills	It was moved and seconded (Goodlett/Park) to approve the December 2017 bills for payment as presented. The motion passed unanimously with no discussion.	
Minutes	It was moved and seconded (Park/Toepfer) to accept the December 2017 minutes as presented. The motion passed unanimously with no discussion.	
Old Business	There is a CD coming due and Patty Rohr checked with local banks to get their current rates. She will check with the current bank (Golden Plains Credit Union) to see if they will match the highest rate quoted. Will report back Jan 24. Board looked over the budget categories that were defined and set by the admin team and were presented to Jeff Pinkney, accountant. After discussion, it was moved and seconded (Feauto/Goodlett) to move the Blue Cross Blue Shield dental plan into a cafeteria plan for tax savings to both the employee and the library. Jeff Pinkney will start this in Jan. Motion passed unanimously.	

New Business

After discussion, the board approved paying an invoice from Nextech for part 2 of a server replacement plan in the amount of \$24095.64. It was moved and seconded (Goodlett/Park) and passed unanimously

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It was moved and seconded (Goodlett/Feauto) to move into executive session at 4:56 pm for 15 minutes to discuss personnel matters.

The board has received job descriptions for all admins and will be looking over the director duties and job description. Katie will contact CKLS who has guidelines on hiring a new library director. The board will also review current HPL service and personnel policies.

Director's Report

Included in packet

Department Reports

Included in packet

Open Board Discussion

Welcome to James Meier, mayor, new ex-officio board member.

Dates of 2018 board meetings are as follows:

Jan 10 AND 24	July 11
Feb 14	Aug 8
March 14	Sept 12
Apr 11 AND 25	Oct 10 AND 24
May 9	Nov 14
June 13	Dec 12

The meeting was adjourned at 5:38 pm by Chair, Katherine Wolfe.

Next meeting will be January 24, 2018, 4 pm.

Respectfully submitted by Amy Feauto, Secretary 1-11-18