

Minutes of the Hays Public Library (HPL) Board Meeting

February 13, 2019

The meeting was called to order at 4:00 pm by Katherine Wolfe, Chair.

Present Board Members	Amy Feauto Katherine Wolfe Brandon Hines, Director David Goodlett Mary Toepfer	Patti Park Shelley Bryant
Absent Board Members	Henry Schwaller	Stacey Smith
Guests	Sara Schoenthaler Jessica Younker	Katie McCall
Public Comment	None	
Bills	It was moved and seconded (Goodlett/Toepfer) to approve the January 2019 bills for payment as presented. The motion passed unanimously with no discussion.	
Minutes	It was moved and seconded (Toepfer/Bryant) to accept the January 16, 2019 minutes as presented. The motion passed unanimously with no discussion.	
Director's Report	Included in packet	
Department Reports	Included in packet	
Presentation	Sara Schoenthaler, Early Literacy Coordinator, introduced herself to the board and discussed her plans and goals for the Early Literacy Programs.	
Old Business	None	

New Business

a: Summer Nutrition Program: Presented by Jessica Younker, Director of Nutrition Services for USD 489. The HPL will utilize the library gallery as a summer lunch site due to the Washington School building closing. Free lunches for all children will be available M-F 11:30-1 starting the Tuesday after Memorial Day through August 2 (closing only on July 4). Staff is excited about children being brought into the library.

b: KPERS Optional Group Life Insurance: Presented by Katie McCall. HPL does not take advantage of the optional Group Life Insurance through KPERS currently. Member rates are very low. The only cost to the library is staff time. After discussion, it was moved and seconded (Goodlett/Park) to take advantage of this and offer it to benefited employees. Motion passed unanimously. Organization affiliation deadline is April. Enrollment starts in October. Coverage will start January 2020.

c: Payroll Change: Presented by Katie McCall. Katie recommends changing pay periods from twice a month to bi-weekly. Staff is in favor as is CPA Jeff Pinkney. After discussion, it was moved and seconded (Bryant/Toepfer) to amend the payroll policy as presented. Motion passed unanimously.

d: Nepotism Policy: Presented by Brandon Hines. Brandon recommends that we change the nepotism policy to allow for immediate family members to work at the library if they are in different departments. After discussion, it was moved and seconded (Toepfer/Bryant) to accept the policy changes on nepotism as presented. Motion passed 4-0, with one abstention.

e: Consent Agenda: Presented by Brandon Hines. Brandon recommends that the HPL board utilize a consent agenda at future board meetings. A consent agenda will lead to a more efficient meeting. The item will be voted on at the March meeting because by-law changes require a 10-day notice.

Open Board Discussion None

The meeting was adjourned at 5:00 pm by Chair, Katherine Wolfe.

Next meeting will be March 13, 2019, 4 pm in the Hays Public Library.

Respectfully submitted by Amy Feauto, Secretary 2-14-19