

Minutes of the Hays Public Library (HPL) Board Meeting

December 12, 2018

The meeting was called to order at 4:00 pm by Katherine Wolfe, Chair.

Present Board Members	Amy Feauto Katherine Wolfe Brandon Hines, Director David Goodlett Mary Toepfer	Patti Park Shelley Bryant James Meier Stacey Smith
Absent Board Members	None	
Guests	Patty Rohr	Katie McCall
Public Comment	None	
Bills	It was moved and seconded (Toepfer/Bryant) to approve the November 2018 bills for payment as presented. The motion passed unanimously with no discussion.	
Minutes	It was moved and seconded (Toepfer/Bryant) to accept the November 14, 2018 minutes as presented. The motion passed unanimously with no discussion.	
Director's Report	Included in packet	
Department Reports	Included in packet	
Presentation	Katie McCall, Business Manager, introduced herself to the board.	
Old Business	a: 2019 Line Item Budget: Presented by Brandon Hines. After discussion, it was moved and seconded (Smith/Park) to update the Budget General Fund 2019 with changes as presented by Brandon. Motion passed unanimously.	

New Business

a: Capital Fund Transfer: Presented by Katie McCall. After discussion, it was moved and seconded (Bryant/Smith) to direct a transfer from fiscal year 2018 to the Capital Improvement Fund in an amount not to exceed \$140, 600.00 (10% of annual general fund budget). Motion passed unanimously.

b: 2019 Board Meeting Dates: Presented by Brandon Hines. After discussion, it was moved and seconded (Feauto/Toepfer) to accept the board meeting dates for 2019 as presented (second Wed of each month at 4 pm in the Schmidt Gallery). With note, January 16 2019 will be the date for the January meeting. Motion passed unanimously.

c: 2019 Library Closing Dates: Presented by Brandon Hines. After discussion, it was moved and seconded (Feauto/Meier) to accept the closing dates for 2019 as presented. Motion passed 5-2, with 2 abstentions and the board president voting YAY to approve.

D: Overdue fines: Presented by Brandon Hines. After discussion, it was moved and seconded (Goodlett/Smith) to eliminate overdue fines for all materials with the change going into effect at the earliest reasonable time. Motion passed unanimously.

Open Board Discussion None

The meeting was adjourned at 5:14 pm by Chair, Katherine Wolfe.

Next meeting will be January 16, 2019, 4 pm.

Respectfully submitted by Amy Feauto, Secretary 12-14-18