

MINUTES OF THE HAYS PUBLIC LIBRARY {HPL} BOARD MEETING

MARCH 8, 2017

The meeting was called to order at 4:00 pm by Pam Shaffer.

PRESENT BOARD MEMBERS Amy Feauto
Pam Shaffer
David Goodlett
Katherine Wolfe
Jim Agee
Patti Park
Shaun Musil
Lauren Lowry

ABSENT BOARD MEMBERS Stacey Smith

GUESTS Three reps from Adams, Brown, Beran and Ball CPA
Patty Rohr

PUBLIC COMMENT None

BILLS It was moved and seconded {Park/Musil} to approve the FEBRUARY 2017 bills for payment as presented. The motion carried with no discussion.

MINUTES It was moved/seconded {Feauto/Park} to accept the FEBRUARY 2017 minutes as presented. The motion carried with no discussion.

OLD BUSINESS

RFP FOR WEST ENTRYWAY Kris Munsch continues to review this process.

ALL STAFF MEETINGS Set for Mar 31, May 19, Jul 21, Sep 22 and Nov 17

NEW BUSINESS

AUDITOR'S REPORT ABBB provided each Board Member with a copy of the 2016 Audit. Governance Letter, Management Letter and other details were explained in detail. It was moved/seconded {Goodlett/Musil} to accept the Auditor's Report "as is". The motion carried with no discussion.

CONTRACT WITH ABBB FOR 2017-2018-2019 It was moved/seconded {Goodlett/Feauto} to approve the three year contract as presented by ABBB. The motion carried with no discussion.

EVALUATIONS March marks the six month evaluation period for both Samantha Dean and Vera Haynes. Jim reported they are both doing well.

BOARD MEETING DATES AND TIMES After a detailed discussion of possible days/times that work for each Board Member, it was determined to keep

the HPL Board meetings on a schedule of the second Wednesday of each month at 4pm.

SISTER CITIES EXHIBIT The Sister Cities Committee approved the proposed exhibit.

DIRECTOR'S REPORT

Included in packet

EXECUTIVE SESSION

It was moved/seconded {Goodlett/Park} to go into Executive Session for 15 minutes for the purpose of discussing personnel matters. The motion carried without discussion. At the 15 minute mark, it was moved/seconded {Goodlett/Feauto} to extend the Executive Session for another 15 minutes. The motion carried without discussion. The Executive Session ended at 4:56pm at which point Jim Agee returned.

DEPARTMENT REPORTS

Included in packet

OPEN BOARD DISCUSSION

BOARD POSITIONS Both Pam Shaffer and Lauren Lowry discussed the fact that their terms on the HPL Board are over this spring. Neither is sure if she plans to continue with a new term. Shaun Musil will check to see if any new applicants have submitted an interest.

The meeting was adjourned at 5:50 pm by Pam Shaffer.

Next meeting will be April 12, 2017.

Respectfully submitted by Katherine Wolfe, Secretary 03-17-17