

January HPL Board Minutes

Meeting Date: January 11, 2017

Time: 4:00 pm

Present: David, Amy, Stacey, Patti, Pam, Jim

Agenda

1. Public Comment - No comment
2. Bills –motion by David, 2nd by Amy, no discussion, passed unanimously
3. December minutes
 - a. Patti moved to accept, Amy 2nd
 - b. Discussion
 - i. David moved to add in director’s report for December “For those individuals who have been accumulating their 5 years toward benefits, they will be compensated in a one-time payment based on their accumulated accrual time at the rate of \$8.50 per hour. This total figure is approximately \$7,718.”
 - ii. Stacey 2nd amendment
 - c. Stacey moved to accept minutes with discussed amendment, David 2nd – passed unanimously
4. Old Business
 - a. Staff – evaluations and salary – Jim shared they were very appreciative of the incentive
 - b. Part time consolidation –
 - i. Pam presented new Part-time position which consolidates Library Assistant I and II.
 - ii. Discussion was to add “Library Assistant” in front of “Part-Time”
 - iii. \$8.50 should have “or more” after the dollar amount
 - iv. David moved to accept the combined positions of Library Assistant I and II into “Library Assistant – Part Time” with the text presented by Pam including the changes in “ii and iii above”
 - v. Amy 2nd
 - vi. No discussion
 - vii. Passed unanimous
5. New Business
 - a. Holiday Program success
 - b. New Position Description – we support hiring new YA with flexibility; not percentage of department breakdown
 - c. New Website Design – 2 IT students from FHSU helped to create new website
 - d. Transfer of funds
 - i. The Hays Public Library Board hereby directs a transfer from the fiscal year 2016 General Fund to the Capital Improvement Fund (K.S.A. 12-1258) in an amount not to exceed \$133,000.00
 - ii. Moved by Amy, 2nd by Patti, Passed Unanimously

6. Director's Report
7. Department Reports
 - a. No concerns
8. Board Open Discussion
 - a. Friends having Flash Sale
 - i. Feb 16 5-7:30 pm
 - ii. Feb 17 10 am – 4 pm
 - iii. Feb 19 1 pm – 4 pm
 - b. Planning meeting on Monday, January 16 – board is invited to breakfast
 - c. Sisters City
 - i. Signed with Cody Custer to make Paraguay design/display
 - d. Jim informed board he is working diligently on policy changes and will bring them to board once he is able to make more progress
 - e. Pam presented the board with opportunity to attend Community Board Leadership Series

Meeting Adjourned